

Garden Club of Oakmont Committee Interest and Sign Up for 2022-2023 Club Year

Name _____ Email _____

Any Corrections to Directory Information _____

Please, put an X by at least 3 Committees that interest you. We NEED your help!

NUTS & BOLTS

These committees do the internal work to keep the Club running.

- Auditing – Audits financial statements annually.
- Luncheon – Sets menu for meetings at Oakmont Country Club; selects restaurants or caterers for meetings at other locations; obtains head count for and collects fees for the meal.
- Membership – Works to increase membership; welcomes new members; monitors changes in membership status.
- Program – Selects and schedules programs and speakers for monthly meetings for the following year's programs.
- Archiving – Establishes and preserves electronic copies of important Garden Club documents

FUNDRAISING

These two committees fund everything that the Club does. All club members are required to participate in the fundraisers in some manner, and preferably to serve on at least one of the two committees. Each committee will have a leadership team to oversee the events. Check the box if you wish to serve on the leadership team.

- Spring Plant Sale – Coordinates a large community plant sale in May. Selects vendors, schedules delivery and pick-up of plant material; coordinates donations of "From Our Gardens" perennials; schedules work shifts for members; sets up and breaks down sale.
- November Fundraiser – Plans, organizes and executes the Club's major fundraiser. A detailed sign-up sheet will be distributed near the time of the event for selection of specific tasks and subcommittees.

CIVIC OUTREACH

These committees do the wonderful work that enhances our community.

- Adopt a Block – Does clean-up, weeding and maintenance for a block or two of the boulevard.
- Civic Planting – Maintains beds in Oakmont by the high school, Walgreen's and Rite-Aid; selects all plant materials and purchases hanging baskets for clock tower and pavilion, and for containers at bus stop; ensures plants are watered regularly.
- Parks – Responsible for light maintenance in parks, such as trimming branches, weeding, raking, and picking up debris; evaluates options for enhancing the appearance of the Riverside Park adult swings; maintains park liaisons with Borough of Oakmont Recreation Committee.
- Gardening with Seniors – Selects and schedules approximately six one-hour programs at Presbyterian Senior Care and The Oakmont Center for Rehab and Nursing each spring and fall. Programs are garden-themed, hands-on activities for older adults.
- Scholarship – Promotes \$2,000 annual scholarship to Riverview High School students and Oakmont community members, reviews applicants and selects winner each spring, coordinates receipt of award with scholarship winner.
- Thomas Kerr Memorial Museum Clean-Up – Assists the museum in spring and fall clean-up of outdoor spaces; provides assistance with selection and planting of appropriate plants.

- Library Arrangements – Provides flower arrangements on a weekly basis to enhance entrance and common area of library for enjoyment of visitors to library.
- Library Holiday Decorations – Decorates library with Christmas decorations; takes down and stores decorations in January.
- Oakmont in Bloom – Enhances business corridor of Allegheny River Boulevard; cleans up corridor and plants annuals in spring in tree wells and removes them in the fall; coordinates with merchants to maintain and water wells.
- Oakmont Street Sale – Sets up booth at Oakmont Street Sale on last Saturday in July to raise awareness about the Club, to encourage new members to join, and to sell gardening items and plants.

POSITIONS

One member serves in each of these positions for a year.

- By-Laws – Reviews/updates Club by-laws periodically; verifies compliance as needed.
- Civic Communications Coordinator – Informs local media of Club activities.
- Club Archivist – Maintains an archive of Club events and programs on a yearly basis.
- Club Photographer – Photographs events, programs and projects.
- Club Webmaster –Supervises and maintains Garden Club of Oakmont website: <https://www.gardencluboakmont.org/>
- Newsletter Editor – Compiles and prints/emails the monthly newsletters to members.
- Representative to the Oakmont Borough Council – attends monthly Council meetings and reports any business that affects the Club.
- Representative to the Oakmont Boulevard Project – Sits on Oakmont Boulevard Project Committee and reports any business that affects the Club.
- Yearbook Editor –. Maintains annual yearbook; makes additions/corrections submitted by members. **Computer skills required.**

Thank you!

Please return this form to:

Lilly Fussaro
429 Delaware Ave.
Oakmont PA 15139

fussarod@yahoo.com